

# ANNEXURE - 1

## MANDATORY DISCLOSURE

**I. NAME OF THE INSTITUTION:** CHANAKYA INSTITUTE OF MANAGEMENT STUDIES & RESEARCH  
Address: Sthanikraj Bhavan, C.D. Barfiwala Marg, Andheri (W) Mumbai – 400 058  
Phone No: 2625 0815/20  
Fax No: 2628 8790  
E-mail: admin@cimsr.org

**II. NAME & ADDRESS OF THE DIRECTOR :** Mr. Biswa B. Das  
Address: (Residence) E/503, Royal Classic, New Link Road, Andheri (W), Mumbai - 400 053  
E-mail : director@cimsr.org

### III. GOVERNANCE

1. Members of the Board and their brief background. **Annexure - A**
2. Members of Academic Advisory Council **Annexure - B**
3. Frequency of the Board Meetings and Academic Advisory Council. **Once in a Six Months**
4. Organisational chart and processes: **Annexure - C**
5. Nature and Extent of involvement of faculty and students in academic affairs/improvements.
  - Heading Committees
  - Assist in Grooming Workshop
  - Assist in Syllabus Framing for autonomous programme. } **Through Councils**

### IV. PROGRAMMES

1. Name of the Programmes (Full Time) approved by the AICTE. : **POST GRADUATE DIPLOMA IN MANAGEMENT (PGDM)**
2. Name of the Programmes (Part Time) approved by the AICTE.: **NIL**
3. Name and duration of Programme(s), if any, not approved by AICTE and being run in the same campus. **NIL**

4. For each Programme the following details are to be given :

<b>Name</b>	<b>PGDM</b>
Number of seats	60
Duration	2 yrs (FT)
Cut off mark for admission during the last 2 years.	Not Applicable
Fee	2,10,000/- p.a.
Placement Facilities	YES
Campus placement in last two years with Minimum Salary, Maximum Salary and Average Salary	<b>YES</b> Rs. 1,50,000/- Rs. 4,50,000/- Rs. 2,50,000/-

5. Name and duration of programme(s) having affiliation/collaboration with Foreign University(s)/Institution(s) and being run in the same Campus along with status of AICTE approval. **NIL**

6. Details of the Foreign Institution/University:

**NA**

- Name of the University/Institution
- Address
- Website
- Is the Institution/University Accredited in its Home Country
- Ranking of the Institution/University in the Home Country
- Whether the degree offered is equivalent to an Indian degree?

If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and jobs both within and outside the country. **NA**

- Nature of Collaboration
- Conditions of Collaboration
- Complete details of payment a student has to make to get the full benefits of collaboration.

7. For each Collaborative/affiliated Programme give the following:

**NA**

- Programme Focus
- Number of seats
- Admission Procedure
- Fee
- Placement Facility
- Placement Records for last two years with minimum salary, maximum salary and average salary

8. Whether the Collaborative Programme is approved by AICTE? If not whether the Domestic/Foreign Institution has applied to AICTE for approval as required under notification no. 37-3/Legal/2005 dated 16th May, 2005. **N.A.**

## **V. FACULTY**

1. Number of faculty members:

- Permanent faculty : 10
- Visiting faculty : 10 (As per requirement)
- Adjunct faculty : NIL
- Guest faculty : Guest Lecture Series (As per requirement)

2. Profile of each faculty with qualifications, total experience, age and duration of employment at the institute concerned. **Annexure - D**

3. Number of faculty employed and left during the last two years : **Annexure - E**

4. Profile of Director/Principal with qualifications, total experience, age and duration of employment at the institute concerned. **Annexure - F**

5. Whether student assessment of faculty is in force. **YES**

## **VI FEE**

1. Details of fee, as approved by State Fee Committee, for the Institution. **NA**

2. Time schedule for payment of fee for the entire programme. **Yearly Basis**

3. Fee waivers granted with amount and name of students. **NA**

4. Number of scholarships offered by the institute with the name of students, duration and amount. **NA**

5. Criteria for fee waivers/scholarships. **NA**

6. Estimated cost of Boarding and Lodging in Hostels. Rs. 5,000/- p.m.

## **VII. ADMISSION**

1. Number of seats sanctioned with the year of approval. **60 Seats, Year of Approval 2007- 08**

2. Number of students admitted under various categories each year in the last two years: **On Merit 60 + 60 = 120**

3. Number of applications received during last two years. **220**

## VIII. ADMISSION PROCEDURE

1. Mention the admission test being followed, name and address of the Test Agency and its URL (website).

- **CET/ CAT/ MAT/ ATMA/XAT**

2. Number of seats allotted to different Test Qualified candidates. : **60 Overall.**  
(State conducted tests/University tests).

3. Calendar: **NA**

- First date for request for applications. :
- Last date for submission of application :
- Dates for Group Discussion (GD)/Interviews :
- Dates for announcing final results :
- Release of admission list (main list and waiting list should be announced on the same day) :
- Date for acceptance by the candidate (time given should in no case be less than 15 days) :
- Last date for closing of admission. :
- Starting of the Academic session. :

**The waiting list should be activated only on the expiry of date of main list**

- The policy of refund of the fee, in case of withdrawal, should be clearly notified.

## IX.CRITERIA AND WEIGHTAGES FOR ADMISSION:

1. Describe each criteria with its respective weightages i.e. Admission Test, GD, Interview etc. : **ANNEXURE - G**

2. Mention the minimum level of acceptance, if any, for any criteria.: **D.T.E. Norms**

3. Mention the cut-off levels of percentage & percentile scores (section-wise and/or total as case may be) of the candidates in the admission test who are called for GD/Interview:

4. Mention last two years cut-off percentage & percentile (section-wise and/or total as the case may be) of the candidates called for GD/Interview. **N.A.**

5. Display marks scored in Test, GD, Interview etc. and in aggregate for all candidates who come for GD/ Interview etc. **Admission in process**

**Item No I - IX must be given in information brochure and must be hosted as fixed content in the website of the Institution.**

**The Website must be dynamically updated with regard to X -XIII.**

## **X. APPLICATION FORM**

1. Downloadable application form, with online submission possibilities.  
**Downloadable application form. No Online submission**

## **XI. LIST OF APPLICANTS**

1. List of candidates whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidates who have applied along with percentage and percentile score for Management quota seats. **N.A.**

## **XII. CRITERIA FOR GD/PERSONAL INTERVIEW**

1. Norms adopted for calling the candidates for Group Discussion/Personal Interview. (It has to be strictly in order of merit.) **Annexure - H**
2. Attributes for evaluation in GD/Interview. **Annexure - I**

## **XIII. RESULTS : (Admission in Process)**

1. Composition of evaluation team with the brief profiles of members (This information be made available in the public domain after the admission process is over)
2. Score of the individual candidates called for Group Discussion and Interview in each of the components including the test and in total, arranged in order of merit.
3. List of candidates who have been offered admission in each category.
4. Waiting list of the candidates in order of merit to be operative from the last date of joining of the first list candidates, category wise.
5. List of the candidates who joined within the date vacancy position in each category before operation of waiting list.

**Note : Suppression and/or misrepresentation of information would attract appropriate penal action.**